

**HERITAGE GREENS  
COMMUNITY DEVELOPMENT DISTRICT**



**FEBRUARY 18, 2019  
BOARD OF SUPERVISORS MEETING  
AGENDA PACKET**



## HERITAGE GREENS COMMUNITY DEVELOPMENT DISTRICT

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PREMIER DISTRICT MANAGEMENT, LLC  
3820 Colonial Blvd., Suite 101 ▪ Fort Myers ▪ FL 33966  
Telephone: (239) 690-7100 ▪ Email: info@cddmanagement.com

Board of Supervisors  
Heritage Greens CDD

February 11, 2019

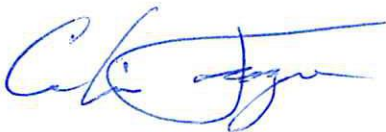
Dear Supervisors,

The regular meeting of the Heritage Greens CDD Board of Supervisors will be held on February 18<sup>th</sup>, 2019 at 6 P.M. at the Heritage Greens Community Center on 2215 Heritage Greens Drive in Naples, Florida. The Agenda is included in Section five and points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes from January 21<sup>st</sup> and the Financial Statements for January.
- There will be updates on the wall repairs, sign post painting and children at play sign replacement.
- There will be further discussion of replacing the fountain in the front entry with a new fountain or a tree.
- Enclosed are estimates from Envera Systems for virtual security and Ben Thurmond will be there in person to present and answer any questions. Estimates from other virtual security companies should be handed out at the meeting.
- Discussion will be held on dissatisfaction of current security contractor.
- Discussion will also be held regarding explanation of services provided by Premier District Management.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for March 18, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague  
District Manager

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# Heritage Greens CDD Meeting Agenda

## February 18, 2019 at 6:00 pm

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1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Appointment to fill vacancy of Seat 4
4. Reorganization of the Board
5. Approval of the Agenda Page 3
6. Audience Comments on Agenda items
7. Approval of Meeting Minutes Pages 4-9
  - A. Regular Meeting Minutes from January 21, 2019
8. Old Business
  - A. Wall Repair update
  - B. Front entry fountain or tree discussion
  - C. Discussion of transferring gate sticker process to HOA
  - D. Sign post painting and sign cleaning update
  - E. Children at play sign replacement update
  - F. Website ADA compliance
9. New Business
  - A. Review of Security Options
    - i. Envera Systems Q&A Session Pages 10-19
  - B. Security Contract Concerns Page 20
  - C. New IQ Annual Maintenance Contract
  - D. Lighting Proposal
10. Manager's Report Pages 21-31
  - A. Financial Statements for period ending January 31, 2019
  - B. FEMA reimbursement update
  - C. Discussion on Management Expectations Pages 32-44
  - D. Follow-up
11. Attorney's Report
12. Engineer's Report
13. Supervisor's Requests and/or Comments
14. Audience Comments
15. Adjournment

**Next Meeting: March 18, 2019 at 6 pm**

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1 DRAFT

2  
3 **MINUTES OF MEETING**  
4 **HERITAGE GREENS**  
5 **COMMUNITY DEVELOPMENT DISTRICT**  
6

7  
8 The regular meeting of the Board of Supervisors of the Heritage Greens  
9 Community Development District was held January 21, 2019 at 6:00 p.m. at the  
10 Heritage Greens Community Center, 2215 Heritage Greens Drive, Naples, Florida.

11  
12 Present and constituting a quorum:

13		
14	Vacant	Chair
15	Barbara Pitts	Vice Chair
16	Dorothy Thompson	Assistant Secretary
17	Dale Meszaros	Assistant Secretary
18		

19 Not present:

20		
21	Leigh Connor	Assistant Secretary
22		

23 Also present were:

24		
25	Cal Teague	District Manager
26	Residents	
27		

28 ***The following is a summary of the actions taken at the January 21, 2019 Heritage***  
29 ***Greens CDD Board of Supervisors meeting.***

30  
31 **FIRST ORDER OF BUSINESS** **Regular Meeting Call to Order**  
32 **and Roll Call**

33 The District Manager called the meeting to order and called the roll. All were present for  
34 today's meeting except Supervisor Connor.

35  
36 **SECOND ORDER OF BUSINESS** **Pledge of Allegiance**  
37 This item having been addressed, the next Order of Business followed.

40 **THIRD ORDER OF BUSINESS** **Appointment to Fill Vacancy of Seat 4**  
 41 None currently.

42  
 43 **FOURTH ORDER OF BUSINESS** **Reorganization of the Board**  
 44 **A. Resolution 2019-03**  
 45 Tabled until vacancy is filled.

46  
 47 **FIFTH ORDER OF BUSINESS** **Approval of Agenda**  
 48 The Agenda was presented with security company concerns being added as follows:

- Item 9 G - Security Company Concerns.

51  
 52 On MOTION by Supervisor Thompson seconded by Vice Chair  
 53 Pitts with all in favor, the Agenda was approved as amended.

54  
 55 **SIXTH ORDER OF BUSINESS** **Audience Comments on Agenda**  
 56 **Items**  
 57 There being none, the next Order of Business followed.

58  
 59 **SEVENTH ORDER OF BUSINESS** **Approval of Meeting Minutes**  
 60 **A. Regular Meeting Minutes from December 3, 2018**  
 61 Meeting Minutes from December 3, 2018 were presented.

62  
 63 On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros  
 64 with all in favor, the Regular Meeting Minutes from the December 3,  
 65 2018 meeting were approved as presented.

66  
 67 **EIGHTH ORDER OF BUSINESS** **Old Business**  
 68 **A. Wall Repair Estimates**  
 69 Two proposals were received, and the Board selected the low bid from Sapphire  
 70 Maintenance for a not to exceed amount of \$11,000. The bid was for \$10,015 but the  
 71 Board wanted a “gap” to be filled in with a new section of wall or fence. The Board also  
 72 asked that the guardhouse be included when power washing the wall before painting as  
 73 well as including the two Heritage Greens signs. The only concern expressed was that  
 74 all projects be coordinated with the HOA since they are currently working on the  
 75 landscaping at the front entrance. Staff will work with Supervisor Meszaros on this as  
 76 needed.

77 On MOTION by Supervisor Thompson seconded by Vice Chair  
 78 Pitts with all in favor, the estimate received from Sapphire  
 79 Maintenance was approved for an amount not to exceed \$11,000  
 80 as above.

81

82 **B. FPL LED Changeout Program Update**

83 This has been completed.

84

85 **C. Roadway Striping Update**

86 This has been completed as well.

87

88 **D. Front Gate Area Sign Replacement Update**

89 Completed.

90

91 **E. Front Entry Fountain or Tree Discussion**

92 • No decision was made and was tabled at this time. The Board did ask that  
 93 some temporary landscaping be used in the interim until a decision can be  
 94 made.

95 • Regarding the fountain, the Board wished to have this considered Surplus  
 96 Material.

97

98 On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros  
 99 with all in favor, declaring the fountain Surplus Material was  
 100 approved.

101

102 **NINTH ORDER OF BUSINESS** **New Business**

103 **A. Discussion of Transferring Gate Sticker Process to HOA**

104 Vice Chair Pitts is working on this but until accomplished, all will remain as is with Vice  
 105 Chair Pitts taking the lead.

106

107 **B. Sign Post Painting and Sign Cleaning Estimates**

108 The Proposal from D&G Sealcoating to paint all the sign posts, both decorative and

109 U-channel posts was approved for the amount of \$2,770. Specifically, there are 32

110 specialty and 34 U-channel posts. They decided, however, not to paint the speed bump

111 posts. The color is to be matte black or wrought iron. Supervisor Meszaros will take

112 charge on this project.

113

114  
115  
116  
117

On MOTION by Vice Chair Pitts seconded by Supervisor Thompson with all in favor, the proposal from D&G Sealcoating was approved for \$2,770.

118 **C. Children at Play Sign Replacement Estimates**

119 Three bids were received for the three needed signs, which ranged from \$57 to \$100  
120 but the \$100 bid included installation. Supervisor Thompson will order the signs and  
121 have them installed.

122  
123 **D. Street Cleaning for Drainage Purposes**

124 The Board agreed to have Precision Cleaning clean the streets to keep the acorns out  
125 of the drainage system. The cost for 2 months with 2 sweeps is \$285/sweep or  
126 \$570/month.

127  
128  
129  
130  
131  
132

On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros with all in favor, the Proposal from Precision Cleaning to have street cleaning performed x4 over the next 60-day period was approved.

133 **E. Security Cameras**

134 The District Manager reported that a Proposal was received from New IQ as well as the  
135 option of buying direct from Zmodo, which is the current camera system being used.  
136 The Board approved the installation of cameras by CFS for a not to exceed amount of  
137 \$1,000. CFS will hold off for now on this installation until a determination can be made  
138 on how to proceed with security since it is a virtual guard system and the new cameras  
139 might not work.

140  
141  
142  
143  
144

On MOTION by Vice Chair Pitts seconded by Supervisor Meszaros with all in favor, the use of Zmodo to replace and update the cameras for an amount not to exceed \$1,000 was approved.

145 **F. HOA Landscaping Concerns**

- 146 • The Board discussed how they can address the needs, which were identified
- 147 by the HOA Landscape Committee. Suzanne Rivara was in attendance and
- 148 as stated earlier, the main concern remains that the CDD coordinate with the
- 149 HOA as the HOA is re-landscaping the front entrance.

- 150 • The Board had questions about a fire hydrant at the front entrance. Staff will
- 151 check with the County regarding this hydrant.

152  
153 **G. Security Concerns with Security Company**

- 154 • Many concerns have been expressed regarding the security company
- 155 including guards being late, guards leaving early, etc., and after discussion,
- 156 the Board agreed to consider a virtual or remote guard security company from
- 157 dusk to dawn. Staff will obtain estimates from several vendors.
- 158 • In addition, the gate barrier arm, which needed adjustment has been taken
- 159 care of.

160  
161 **TENTH ORDER OF BUSINESS**

**Manager’s Report**

162 **A. Financial Statements for Period Ending December 31, 2018**

163 The financial statements for period ending December 31, 2018 were presented.

<p>164 165 On MOTION by Supervisor Thompson seconded by Vice Chair 166 Pitts with all in favor, the financials for period ending December 31, 167 2018 were accepted.</p>
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168  
169 **B. FEMA Reimbursement Update**

170 This remains pending but the adjuster who felt he could get the insurance company to  
171 pay changed his mind and did not wish to pursue this further due to the claim being so  
172 small.

173  
174 **C. Website ADA Compliance Update**

175 The District Manager reported that the CDD remains vulnerable to future lawsuits and  
176 Premier District Management does not have the time or expertise to bring this into  
177 compliance. Therefore, several firms have been asked to provide a quote to bring the  
178 websites into compliance as well as to maintain them on an ongoing basis. It appears  
179 that the initial cost will be between \$2,500 and \$3,000 with the ongoing maintenance fee  
180 being \$100/month. Supervisor Thompson will take the lead to look at other options.

181  
182 **ELEVENTH ORDER OF BUSINESS**

**Attorney’s Report**

183 There being none, the next Order of Business followed.

184



185 **TWELFTH ORDER OF BUSINESS** **Engineer's Report**

186 There being none, the next Order of Business followed.

187

188 **THIRTEENTH ORDER OF BUSINESS** **Supervisors' Requests and/or**  
189 **Comment**

- 190 • Supervisor Meszaros asked for a list of responsibilities, i.e., what are the
- 191 Board members responsible for, which the District Manager explained.
- 192 Supervisor Meszaros will, therefore, be responsible for all construction
- 193 projects.
- 194 • Supervisor Thompson advised that she will be responsible for the signage,
- 195 the website as well as serving as the security liaison.
- 196 • Vice Chair Pitts will handle the gate sticker program for now.
- 197 • Supervisor Connor will be assigned at the next meeting.

198

199 **FOURTEENTH ORDER OF BUSINESS** **Audience Comments (Limited to 3**  
200 **per speaker)**

- 201
- 202 • Former Supervisor Jordan reported on a Stop sign at Avian Court as
- 203 well as a sink hole, which he has observed. Supervisor Meszaros will
- 204 take a look at these.
- 205 • Suzanne Rivara commented on a pepper bush just west of the
- 206 conservation area.

207

208 **FIFTEENTH ORDER OF BUSINESS** **Adjournment**

209 There being no further Orders of Business, and

210

211 On MOTION by Vice Chair Pitts seconded by Supervisor  
212 Thompson with all in favor, the meeting was adjourned at 7:39 p.m.

213

214

215

216 \_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair

## Heritage Greens Virtual Gate Guard – Main Vehicle Entrance



### Installation of a new Virtual Gate Guard System:

- Kiosk w/ Automatic DL Scanner & Face Camera
- Visitor License Plate Recognition Camera
- Resident License Plate Recognition Camera
- 4MP Cameras for Entrance Gate, Exit Gate, & Stacking





# OPTION 1

## VIRTUAL GATE GUARD SYSTEM

MONITORED FOR 10 HOURS PER DAY

The following proposal is for the installation of an Envera Systems Virtual Gate Guard at Heritage Greens CDD in Naples, Florida to be monitored for the hours of 7pm – 5am every day. The gates will remain open for all other hours.

Quotation



Quote #: Q-03854-1  
 Date: 2/6/2019  
 Expires On: 6/30/2019

**Envera Systems**

*Next Generation Security*  
 4171 W Hillsboro Blvd Ste 7  
 Coconut Creek, FL 33073  
 Phone: (855) 936-8372 | Email: info@enverasystems.com

**Prepared for**

Heritage Greens CDD  
 Heritage Greens Dr & Immokalee Rd  
 Naples, Florida 34119

SECURITY CONSULTANT	PHONE	EMAIL
Ben Thurmond	+1 2395957396	bthurmond@enverasystems.com

**INSTALLATION INVESTMENT**

Main Entrance - 10 Hour Monitoring Virtual Gate Guard Custom Per Monitoring 7pm-5am Daily

QTY	PRODUCT	INSTALL INVESTMENT
1	Envera Kiosk System (Envera-Owned) with Automatic Driver's License Recognition	
1	NVR iFT - 16 IP Channels, 6TB	
1	NVR iFT 6TB HDD	
2	Ground Loop - Reno Detector Harness	
1	Traffic Light - Red/Green	
3	Outdoor Bullet Camera - 4MP	
2	License Plate Camera - 2 MP	
1	8' Post	
1	Bore Setup	
80	Bore	
40	Trenching & Backfilling	
45	Conduit	
700	Wire	
1	Equipment Rack - (Floor)	
1	16' Aluminum 4 X 4 Pole	
1	iBoot Bar	
1	Battery Backup Rack Mount 1000VA/900W	
1	Fortigate Router	
<b>Main Entrance - 10 Hour Monitoring Virtual Gate Guard TOTAL:</b>		<b>\$17,071.61</b>

**Installation Investment Total: \$17,071.61**

Third Party Financing Option (60 Month Term)

- **Estimated Monthly Payment: \$459.23**
- Subject to Credit Approval
- \$300 Documentation Fee & First 2 Months Required at Signing

**MONTHLY INVESTMENT**

Main Entrance - 10 Hour Monitoring Virtual Gate Guard Custom Per Monitoring 7pm-5am Daily

QTY	MONTHLY SERVICE	EACH	MONTHLY INVESTMENT
1	Envera Kiosk System (Envera-Owned) with Automatic Driver's License Recognition	\$750.00	\$750.00
1	Service & Maintenance Plan	\$181.15	\$181.15
527	Per Home (Address) Monitoring - Custom Hours*	\$3.00	\$1,581.00
<b>Main Entrance - 10 Hour Monitoring Virtual Gate Guard TOTAL:</b>			<b>\$2,512.15</b>

**Monthly Investment Total: \$2,512.15**

Service & Maintenance Plan

- During Primary Period, should any equipment need to be serviced or replaced, Envera will not charge for labor or system parts and materials.
- During Renewal Periods, should any equipment need to be serviced or replaced, Envera will not charge for labor and will only charge cost for system parts and materials.
- Ground loops are warranted for a period of 90 days and are not included in the Service & Maintenance Plan
- Service Level Commitment
  - Envera will perform system checks of all cameras on a daily basis.
  - Envera will proactively troubleshoot any discovered issues, which may include sending a technician onsite.
  - Envera will perform a full system check whenever a technician is onsite.
  - Since most issues can be resolved remotely, emergency service requests will be responded to within 24 hours.
- Service and Maintenance Plan excludes accident, vandalism, flood, water, lightning, fire, intrusion, abuse, misuse, an act of God, any casualty, including electricity, unauthorized repair service, modification or improper installation or any other cause beyond the control of Envera, including interruption of electrical power or internet service.

Terms & Conditions

- Community will be responsible for all required internet lines with minimum of 5MB upload and download speeds for most systems to operate. This may require multiple primary and backup lines throughout the community. Envera's team will work with internet providers to assist Client as necessary.
- Community will be responsible for providing adequate power at all head-end locations.
- If purchasing a Virtual Gate Guard or Access Control System, Community will be responsible for providing a list of all residents with addresses, phone numbers, and email addresses in an Excel or CSV format.
- If purchasing a Virtual Gate Guard System:
  - \*Virtual Gate Guard Monitoring is a per home charge and any additional homes added above those reported in the Qty field above (or at signing) will be charged to the Community at the per home price per month.
  - Installation of the equipment will take approximately six weeks to complete and fully test
  - Envera's Implementation Team will provide a resident orientation session
  - Once the system is activated and on-line, Envera will conduct a "soft opening" giving residents 21 days to get acclimated (Guests will be asked where they are going but no guest will be denied entry)
  - After the soft opening period expires, all guests will be verified before being granted entry into the community
  - Recurring monthly pricing is based on all resident and renters having Envera programmed credentials on their vehicles and unencumbered access to use MyEnvera.com or the MyEnvera App for guest management
- Minimum 36-month agreement is required for monthly services (sales tax will be added to all monthly charges).
- Deposit due at signing equal to 50% of installation costs and two (2) months of the monthly services costs prior to Envera scheduling work. Envera will give an additional 3% discount on installation if 100% of installation is paid within 7 days of

signing. 40% of installation will be due within 5 days of Envera beginning installation. Final 10% of installation is due within 5 days of Envera completing installation.

- Community will be responsible for all costs related to permits, bonds, surveys, drawings or site plan modifications.



## OPTION 2

### VIRTUAL GATE GUARD SYSTEM

MONITORED FOR 24 HOURS PER DAY

The following proposal is for the installation of an Envera Systems Virtual Gate Guard at Heritage Greens CDD in Naples, Florida to be monitored 24 hours per day.

This option would allow the gates to remain closed at all times and only opened for authorized visitors of the community and/or golf club.

Quotation



Quote #: Q-02810-1  
 Date: 2/6/2019  
 Expires On: 6/30/2019

**Envera Systems**

Next Generation Security  
 4171 W Hillsboro Blvd Ste 7  
 Coconut Creek, FL 33073  
 Phone: (855) 936-8372 | Email: info@enverasystems.com

**Prepared for**

Heritage Greens CDD  
 Heritage Greens Dr & Immokalee Rd  
 Naples, Florida 34119

SECURITY CONSULTANT	PHONE	EMAIL
Ben Thurmond	+1 2395957396	bthurmond@enverasystems.com

**INSTALLATION INVESTMENT**

Main Entrance - 24 Hour Monitoring Virtual Gate Guard

QTY	PRODUCT	INSTALL INVESTMENT
1	Envera Kiosk System (Envera-Owned) with Automatic Driver's License Recognition	
1	NVR iFT - 16 IP Channels, 6TB	
1	NVR iFT 6TB HDD	
2	Ground Loop - Reno Detector Harness	
1	Traffic Light - Red/Green	
3	Outdoor Bullet Camera - 4MP	
2	License Plate Camera - 2 MP	
1	8' Post	
1	Bore Setup	
80	Bore	
40	Trenching & Backfilling	
45	Conduit	
700	Wire	
1	Equipment Rack - (Floor)	
1	16' Aluminum 4 X 4 Pole	
1	iBoot Bar	
1	Battery Backup Rack Mount 1000VA/900W	
1	Fortigate Router	
<b>Main Entrance - 24 Hour Monitoring Virtual Gate Guard TOTAL:</b>		<b>\$17,071.61</b>

**Installation Investment Total: \$17,071.61**

Third Party Financing Option (60 Month Term)



- **Estimated Monthly Payment: \$459.23**
- Subject to Credit Approval
- \$300 Documentation Fee & First 2 Months Required at Signing

**MONTHLY INVESTMENT**

Main Entrance - 24 Hour Monitoring Virtual Gate Guard

QTY	MONTHLY SERVICE	EACH	MONTHLY INVESTMENT
1	Envera Kiosk System (Envera-Owned) with Automatic Driver's License Recognition	\$750.00	\$750.00
527	Per Home (Address) Monitoring - 24 Hours*	\$10.00	\$5,270.00
1	Service & Maintenance Plan	\$181.15	\$181.15
<b>Main Entrance - 24 Hour Monitoring Virtual Gate Guard TOTAL:</b>			<b>\$6,201.15</b>

**Monthly Investment Total: \$6,201.15**

Service & Maintenance Plan

- During Primary Period, should any equipment need to be serviced or replaced, Envera will not charge for labor or system parts and materials.
- During Renewal Periods, should any equipment need to be serviced or replaced, Envera will not charge for labor and will only charge cost for system parts and materials.
- Ground loops are warranted for a period of 90 days and are not included in the Service & Maintenance Plan
- Service Level Commitment
  - Envera will perform system checks of all cameras on a daily basis.
  - Envera will proactively troubleshoot any discovered issues, which may include sending a technician onsite.
  - Envera will perform a full system check whenever a technician is onsite.
  - Since most issues can be resolved remotely, emergency service requests will be responded to within 24 hours.
- Service and Maintenance Plan excludes accident, vandalism, flood, water, lightning, fire, intrusion, abuse, misuse, an act of God, any casualty, including electricity, unauthorized repair service, modification or improper installation or any other cause beyond the control of Envera, including interruption of electrical power or internet service.

Terms & Conditions

- Community will be responsible for all required internet lines with minimum of 5MB upload and download speeds for most systems to operate. This may require multiple primary and backup lines throughout the community. Envera's team will work with internet providers to assist Client as necessary.
- Community will be responsible for providing adequate power at all head-end locations.
- If purchasing a Virtual Gate Guard or Access Control System, Community will be responsible for providing a list of all residents with addresses, phone numbers, and email addresses in an Excel or CSV format.
- If purchasing a Virtual Gate Guard System:
  - \*Virtual Gate Guard Monitoring is a per home charge and any additional homes added above those reported in the Qty field above (or at signing) will be charged to the Community at the per home price per month.
  - Installation of the equipment will take approximately six weeks to complete and fully test
  - Envera's Implementation Team will provide a resident orientation session
  - Once the system is activated and on-line, Envera will conduct a "soft opening" giving residents 21 days to get acclimated (Guests will be asked where they are going but no guest will be denied entry)
  - After the soft opening period expires, all guests will be verified before being granted entry into the community
  - Recurring monthly pricing is based on all resident and renters having Envera programmed credentials on their vehicles and unencumbered access to use MyEnvera.com or the MyEnvera App for guest management
- Minimum 36-month agreement is required for monthly services (sales tax will be added to all monthly charges).
- Deposit due at signing equal to 50% of installation costs and two (2) months of the monthly services costs prior to Envera scheduling work. Envera will give an additional 3% discount on installation if 100% of installation is paid within 7 days of

signing. 40% of installation will be due within 5 days of Envera beginning installation. Final 10% of installation is due within 5 days of Envera completing installation.

- Community will be responsible for all costs related to permits, bonds, surveys, drawings or site plan modifications.



## SECURITY SOLUTIONS PRICING SUMMARY

CLIENT:

### HERITAGE GREENS CDD

#### *10 HOURS PER DAY OPTION*

AREA:	MAIN COMMUNITY ENTRANCE	INSTALLATION COST	MONTHLY COST
	<b>Virtual Gate Guard</b> Service/Maintenance, Monitoring & App Access for 527 Homes	<b>\$17,071.61</b>	<b>\$2,512.15</b>
<b>1ST YEAR ANNUAL COST (INCLUDES INSTALLATION)</b>			
<b>\$47,217.41</b>			
<b>ONGOING ANNUAL COST</b>			
<b>\$30,145.80</b>			

#### *24/7 OPTION*

AREA:	MAIN COMMUNITY ENTRANCE	INSTALLATION COST	MONTHLY COST
	<b>Virtual Gate Guard</b> Service/Maintenance, Monitoring & App Access for 527 Homes	<b>\$17,071.61</b>	<b>\$6,201.15</b>
<b>1ST YEAR ANNUAL COST (INCLUDES INSTALLATION)</b>			
<b>\$91,485.41</b>			
<b>ONGOING ANNUAL COST</b>			
<b>\$74,413.80</b>			

The monthly costs listed here do not include sales tax. Sales tax is not applicable to the installation cost.



New IQ, LLC  
 28210 Old US 41  
 Suite 305  
 Bonita Springs, Fl. 34135  
 239 919-5654

# Invoice

Bill To
Heritage Greens - CDD C/O: Premier District Management 3820 Colonial Blvd., Suite 101 Fort Myers, FL 33966

Date	Invoice #
3/1/2019	21495
P.O. No.	Terms
Year 2017	Due on receipt

Description	Quantity	Rate	Amount
<p>Equipment List for the Gate System (Entry &amp; Exit):</p> <ul style="list-style-type: none"> <li>(1) Linear AE-2000Plus - Tele-Phone Entry System</li> <li>(2) LiftMaster Mega-Arm Operators (One Visitor - One Resident) independent Entry (15' Arms)</li> <li>(2) LiftMaster Mega-Arm Operators connected Master/Slave (15' Arms)</li> <li>(2) LiftMaster CSW24U Swing Gate Operator (Master)</li> <li>(2) LiftMaster CSW24U Swing Gate Operator (Slave)</li> <li>(6) Loop Detectors - (5) Shadow/Safety &amp; (1) Free Exit</li> <li>(1) EVAC - Emergency Vehicle Access Receiver</li> </ul> <p>The annual maintenance will include...</p> <ul style="list-style-type: none"> <li>• Four (4) hour response time. (Does not mean problem fixed within 4 hours)</li> <li>• Monthly - equipment cleaning, adjustments, tests and safety checks of all gate system equipment</li> <li>• Battery backup tests, belt and pulley checks, and adjustments to open and close limits</li> <li>• Basic Programming for the Tele-Entry. (Up to 30 requests per Month) - \$5 each for any additional request</li> </ul> <p>(Does not include Data Base rebuilds)</p> <ul style="list-style-type: none"> <li>• All labor associated with the general monthly maintenance</li> </ul> <p>The annual maintenance does "not" include...</p> <ul style="list-style-type: none"> <li>• Parts of any kind or labor to install them</li> <li>• Systems or equipment not listed above</li> <li>• Damage caused by acts of God (i.e. Lightning, Hurricane, Flood, etc.), or FPL power surges</li> <li>• Damage or failures caused by Vandalism or Negligence (i.e. Vehicle hitting gates, people damage through negligence, etc.)</li> <li>• Actual Gate Frame/Leaf, posts, and pedestals</li> <li>• Video Surveillance Equipment (Can be added for an additional \$360 per year)</li> </ul> <p>Annual "Preventative" Maintenance Agreement Services - For Equipment Listed Above</p>	1	1,540.00	1,540.00
Thank You for using New IQ, LLC		<b>Total</b>	\$1,540.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$1,540.00

**HERITAGE GREENS  
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

January 31, 2019  
*unaudited*

**Prepared by:**  
Premier District Management

**Balance Sheet**  
**Heritage Greens Community Development District**  
**January 31, 2019**

GENERAL  
FUND

**ASSETS**

Cash - Iberia Operating	73,408.40
Investments - Iberia - MMA	331,344.11
Prepaid Items	4,325.32
<b>TOTAL ASSETS</b>	<b>409,077.83</b>

**LIABILITIES AND FUND BALANCES**

**LIABILITIES**

Accounts Payable	4,486.91
<b>TOTAL LIABILITIES</b>	<b>4,486.91</b>

**FUND BALANCES**

<b>Nonspendable</b>	
Prepaid Items	4,325.32
<b>Assigned</b>	
Reserves - Drainage	6,000.00
Reserves - Fountains	5,500.00
Reserves - Irrigation System	7,500.00
Reserves - Roads and Sidewalks	53,028.00
Reserves - Signage	1,000.00
Reserves - Wall Painting	6,000.00
Reserves - Wall Replacement	12,786.00
Operating Reserves	58,697.00

<b>Unassigned</b>	
Unassigned	249,754.60

<b>TOTAL FUND BALANCES</b>	<b>404,590.92</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>409,077.83</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Heritage Greens Community Development District**  
**For the Period Ending January 31, 2019**

**General Fund**

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>YTD BUDGET</u>	<u>YTD ACTUAL</u>	<u>Variance</u>	<u>% ANNUAL BUDGET</u>	<u>JAN 31, 2019 Actual</u>
<b>Revenues</b>						
Interest Income	500	167	757	590	(151)	402
Interest - Tax Collector	0	0	85	85	0	85
Gate Stickers/Cards	1,000	333	1,670	1,337	(167)	450
Special Assmnts- Tax Collector	242,904	80,968	219,807	138,839	(90)	11,882
Special Assmnts- Discounts	(9,716)	(3,239)	(4,636)	(1,398)	(48)	(343)
Other Miscellaneous Revenues	0	0	2,364	2,364	0	0
<b>Total Revenues</b>	<b>234,688</b>	<b>78,229</b>	<b>220,047</b>	<b>141,817</b>	<b>(94)</b>	<b>12,476</b>
<b>Expenses</b>						
<b>Administrative</b>						
P/R-Board Of Supervisors	4,800	1,600	1,200	400	25	200
Payroll-Processing Fees	456	152	237	(85)	52	70
Employment Taxes	368	123	121	2	33	38
Profserv-Engineering	1,000	333	0	333	0	0
Profserv-Legal Services	4,000	1,333	1,268	66	32	163
Litigation Expenses	0	0	108	(108)	0	0
Profserv-Mgmt Consulting Serv	41,613	13,871	14,513	(642)	35	3,468
Profserv-Property Appraiser	3,644	1,215	219	996	6	0
Profserv-Special Assessment	5,628	1,876	1,449	427	26	483
Profserv-Web Site Development	650	217	167	49	26	56
Auditing Services	3,000	1,000	0	1,000	0	0
Postage And Freight	1,500	500	0	500	0	0
Insurance - General Liability	8,500	2,833	2,320	514	27	541
Printing And Binding	1,000	333	0	333	0	0
Legal Advertising	1,500	500	221	280	15	0
Misc-Bank Charge	0	0	60	(60)	0	0
Misc-Assessmnt Collection Cost	4,855	1,618	4,303	(2,685)	89	231
Office Supplies	100	33	0	33	0	0
Annual District Filing Fee	175	58	175	(117)	100	0
<b>Total Administrative</b>	<b>82,789</b>	<b>27,595</b>	<b>26,361</b>	<b>1,236</b>	<b>32</b>	<b>5,250</b>
<b>Public Safety</b>						
Contracts-Gate Maintenance Service	1,550	517	0	517	0	0
Contracts-Cleaning Services	3,016	1,005	986	19	33	348
Contracts-HVAC	350	117	0	117	0	0
Contracts-Security Services	55,000	18,333	13,191	5,143	24	4,397
Contracts-Gates	1,200	400	687	(287)	57	481
Communication - Telephone	1,500	500	561	(61)	37	424
Electricity - Entrance	2,000	667	532	134	27	78
Utility - Water & Sewer	700	233	280	(47)	40	65
R&M-Gate	3,500	1,167	1,876	(709)	54	1,470

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Heritage Greens Community Development District**  
**For the Period Ending January 31, 2019**

**General Fund**

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>YTD BUDGET</u>	<u>YTD ACTUAL</u>	<u>Variance</u>	<u>% ANNUAL BUDGET</u>	<u>JAN 31, 2019 Actual</u>
R&M-Gatehouse	2,000	667	60	607	3	0
Op Supplies - Gate Stickers	600	200	1,065	(865)	178	0
Op Supplies - Gatehouse	600	200	40	160	7	40
<b>Public Safety</b>	<b>72,016</b>	<b>24,006</b>	<b>19,278</b>	<b>4,728</b>	<b>27</b>	<b>7,303</b>
<b><u>Landscape</u></b>						
Contracts-Landscape	19,800	6,600	3,300	3,300	17	0
Contracts-Preserve Management	1,760	587	880	(293)	50	880
Electricity - Irrigation	2,200	733	783	(50)	36	165
R&M-Canals	4,700	1,567	0	1,567	0	0
R&M-Fountain	2,516	839	350	489	14	0
R&M-Renewal and Replacement	3,000	1,000	0	1,000	0	0
R&M-Grounds	3,000	1,000	0	1,000	0	0
R&M-Irrigation	1,500	500	400	100	27	0
R&M-Preserves	100	33	146	(112)	146	0
Misc-Special Projects	3,344	1,115	0	1,115	0	0
<b>Landscape</b>	<b>41,920</b>	<b>13,974</b>	<b>5,859</b>	<b>8,116</b>	<b>14</b>	<b>1,045</b>
<b><u>Road and Street Facilities</u></b>						
Electricity - Streetlighting	10,500	3,500	4,475	(975)	43	887
R&M-Drainage	1,550	517	0	517	0	0
R&M-Sidewalks	3,500	1,167	6,900	(5,733)	197	0
R&M-Roads & Alleyways	2,000	667	3,925	(3,258)	196	0
Traffic Signage Rehabilitation	1,400	467	0	467	0	0
<b>Total Road and Street Facilities</b>	<b>18,950</b>	<b>6,318</b>	<b>15,300</b>	<b>(8,982)</b>	<b>81</b>	<b>887</b>
<b><u>Capital Expenditures &amp; Projects</u></b>						
Capital Outlay	3,000	1,000	0	1,000	0	0
Reserve - Roadways	16,013	5,338	0	5,338	0	0
<b>Total Capital Expenditures &amp; Projects</b>	<b>19,013</b>	<b>6,338</b>	<b>0</b>	<b>6,338</b>	<b>0</b>	<b>0</b>
<b>Total Expenses</b>	<b>234,688</b>	<b>78,231</b>	<b>66,798</b>	<b>11,436</b>	<b>28</b>	<b>14,485</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>0</b>	<b>(2)</b>	<b>153,249</b>	<b>130,381</b>	<b>0</b>	<b>(2,009)</b>



**Statement of Revenues, Expenditures and Changes in Fund Balance  
Heritage Greens Community Development District  
For the Fiscal Year Ending September 30, 2019**

General Fund - Trend Report

	<u>OCT</u> <u>Actual</u>	<u>NOV</u> <u>Actual</u>	<u>DEC</u> <u>Actual</u>	<u>JAN</u> <u>Actual</u>	<u>FEB</u> <u>Budget</u>	<u>MAR</u> <u>Budget</u>	<u>APR</u> <u>Budget</u>	<u>MAY</u> <u>Budget</u>	<u>JUN</u> <u>Budget</u>	<u>JUL</u> <u>Budget</u>	<u>AUG</u> <u>Budget</u>	<u>SEP</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
<b>Revenues</b>														
Interest Income	0	0	355	402	42	42	42	42	42	42	42	42	500	757
Interest - Tax Collector	0	0	0	85	0	0	0	0	0	0	0	0	0	85
Gate Stickers/Cards	320	0	900	450	83	83	83	83	83	83	83	83	1,000	1,670
Special Assmnts- Tax Collector	0	119,311	88,614	11,882	20,242	20,242	20,242	20,242	20,242	20,242	20,242	20,242	242,904	219,807
Special Assmnts- Discounts	0	(778)	(3,516)	(343)	(810)	(810)	(810)	(810)	(810)	(810)	(810)	(810)	(9,716)	(4,636)
Other Miscellaneous Revenues	231	2,133	0	0	0	0	0	0	0	0	0	0	0	2,364
<b>Total Revenues</b>	<b>551</b>	<b>120,666</b>	<b>86,353</b>	<b>12,476</b>	<b>19,557</b>	<b>19,557</b>	<b>19,557</b>	<b>19,557</b>	<b>19,557</b>	<b>19,557</b>	<b>19,557</b>	<b>19,557</b>	<b>234,688</b>	<b>220,047</b>
<b>Expenses</b>														
<b>Administrative</b>														
P/R-Board Of Supervisors	800	0	200	200	400	400	400	400	400	400	400	400	4,800	1,200
Payroll-Processing Fees	38	38	91	70	38	38	38	38	38	38	38	38	456	237
Employment Taxes	66	0	17	38	31	31	31	31	31	31	31	31	368	121
Profserv-Engineering	0	0	0	0	83	83	83	83	83	83	83	83	1,000	0
Profserv-Legal Services	455	455	195	163	333	333	333	333	333	333	333	333	4,000	1,268
Litigation Expenses	0	108	0	0	0	0	0	0	0	0	0	0	0	108
Profserv-Mgmt Consulting Serv	3,468	3,468	4,110	3,468	3,468	3,468	3,468	3,468	3,468	3,468	3,468	3,468	41,613	14,513
Profserv-Property Appraiser	219	0	0	0	304	304	304	304	304	304	304	304	3,644	219
Profserv-Special Assessment	483	483	0	483	469	469	469	469	469	469	469	469	5,628	1,449
Profserv-Web Site Development	56	56	0	56	54	54	54	54	54	54	54	54	650	167
Auditing Services	0	0	0	0	250	250	250	250	250	250	250	250	3,000	0
Postage And Freight	0	0	0	0	125	125	125	125	125	125	125	125	1,500	0
Insurance - General Liability	541	698	541	541	708	708	708	708	708	708	708	708	8,500	2,320
Printing And Binding	0	0	0	0	83	83	83	83	83	83	83	83	1,000	0
Legal Advertising	221	0	0	0	125	125	125	125	125	125	125	125	1,500	221
Misc-Bank Charge	60	0	0	0	0	0	0	0	0	0	0	0	0	60
Misc-Assessmnt Collection Cost	0	2,371	1,702	231	405	405	405	405	405	405	405	405	4,855	4,303
Office Supplies	0	0	0	0	8	8	8	8	8	8	8	8	100	0
Annual District Filing Fee	175	0	0	0	15	15	15	15	15	15	15	15	175	175
<b>Total Administrative</b>	<b>6,582</b>	<b>7,677</b>	<b>6,856</b>	<b>5,250</b>	<b>6,899</b>	<b>6,899</b>	<b>6,899</b>	<b>6,899</b>	<b>6,899</b>	<b>6,899</b>	<b>6,899</b>	<b>6,899</b>	<b>82,789</b>	<b>26,361</b>
<b>Public Safety</b>														
Contracts-Gate Maintenance Service	0	0	0	0	129	129	129	129	129	129	129	129	1,550	0
Contracts-Cleaning Services	406	232	0	348	251	251	251	251	251	251	251	251	3,016	986
Contracts-HVAC	0	0	0	0	29	29	29	29	29	29	29	29	350	0
Contracts-Security Services	0	4,397	4,397	4,397	4,583	4,583	4,583	4,583	4,583	4,583	4,583	4,583	55,000	13,191
Contracts-Gates	103	103	0	481	100	100	100	100	100	100	100	100	1,200	687

**Statement of Revenues, Expenditures and Changes in Fund Balance  
Heritage Greens Community Development District  
For the Fiscal Year Ending September 30, 2019**

General Fund - Trend Report

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>
														<u>Actual</u>
Communication - Telephone	0	0	137	424	125	125	125	125	125	125	125	125	1,500	561
Electricity - Entrance	291	77	87	78	167	167	167	167	167	167	167	167	2,000	532
Utility - Water & Sewer	(86)	94	208	65	58	58	58	58	58	58	58	58	700	280
R&M-Gate	60	0	346	1,470	292	292	292	292	292	292	292	292	3,500	1,876
R&M-Gatehouse	30	0	30	0	167	167	167	167	167	167	167	167	2,000	60
Op Supplies - Gate Stickers	1,065	0	0	0	50	50	50	50	50	50	50	50	600	1,065
Op Supplies - Gatehouse	0	0	0	40	50	50	50	50	50	50	50	50	600	40
<b>Total Operations &amp; Maintenance</b>	<b>1,869</b>	<b>4,903</b>	<b>5,205</b>	<b>7,303</b>	<b>6,001</b>	<b>6,001</b>	<b>6,001</b>	<b>6,001</b>	<b>6,001</b>	<b>6,001</b>	<b>6,001</b>	<b>6,001</b>	<b>72,016</b>	<b>19,278</b>
<b>Landscape</b>														
Contracts-Landscape	3,300	0	0	0	1,650	1,650	1,650	1,650	1,650	1,650	1,650	1,650	19,800	3,300
Contracts-Preserve Management	0	0	0	880	147	147	147	147	147	147	147	147	1,760	880
Electricity - Irrigation	297	168	155	165	183	183	183	183	183	183	183	183	2,200	783
R&M-Canals	0	0	0	0	392	392	392	392	392	392	392	392	4,700	0
R&M-Fountain	150	0	200	0	210	210	210	210	210	210	210	210	2,516	350
R&M-Renewal and Replacement	0	0	0	0	250	250	250	250	250	250	250	250	3,000	0
R&M-Grounds	0	0	0	0	250	250	250	250	250	250	250	250	3,000	0
R&M-Irrigation	0	200	200	0	125	125	125	125	125	125	125	125	1,500	400
R&M-Preserves	146	0	0	0	8	8	8	8	8	8	8	8	100	146
Misc-Special Projects	0	0	0	0	279	279	279	279	279	279	279	279	3,344	0
<b>Total Operations &amp; Maintenance</b>	<b>3,893</b>	<b>368</b>	<b>555</b>	<b>1,045</b>	<b>3,494</b>	<b>3,494</b>	<b>3,494</b>	<b>3,494</b>	<b>3,494</b>	<b>3,494</b>	<b>3,494</b>	<b>3,494</b>	<b>41,920</b>	<b>5,859</b>
<b>Road and Street Facilities</b>														
Electricity - Streetlighting	1,801	901	886	887	875	875	875	875	875	875	875	875	10,500	4,475
R&M-Drainage	0	0	0	0	129	129	129	129	129	129	129	129	1,550	0
R&M-Sidewalks	6,900	0	0	0	292	292	292	292	292	292	292	292	3,500	6,900
R&M-Roads & Alleyways	0	0	3,925	0	167	167	167	167	167	167	167	167	2,000	3,925
Traffic Signage Rehabilitation	0	0	0	0	117	117	117	117	117	117	117	117	1,400	0
<b>Total Road and Street Facilities</b>	<b>8,701</b>	<b>901</b>	<b>4,811</b>	<b>887</b>	<b>1,580</b>	<b>1,580</b>	<b>1,580</b>	<b>1,580</b>	<b>1,580</b>	<b>1,580</b>	<b>1,580</b>	<b>1,580</b>	<b>18,950</b>	<b>15,300</b>
<b>Capital Expenditures &amp; Projects</b>														
Capital Outlay	0	0	0	0	250	250	250	250	250	250	250	250	3,000	0
Reserve - Roadways	0	0	0	0	1,334	1,334	1,334	1,334	1,334	1,334	1,334	1,334	16,013	0
<b>Total Operations &amp; Maintenance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,584</b>	<b>1,584</b>	<b>1,584</b>	<b>1,584</b>	<b>1,584</b>	<b>1,584</b>	<b>1,584</b>	<b>1,584</b>	<b>19,013</b>	<b>0</b>
<b>Total Expenses</b>	<b>21,045</b>	<b>13,849</b>	<b>17,427</b>	<b>14,485</b>	<b>19,558</b>	<b>19,558</b>	<b>19,558</b>	<b>19,558</b>	<b>19,558</b>	<b>19,558</b>	<b>19,558</b>	<b>19,558</b>	<b>234,688</b>	<b>66,798</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(20,494)</b>	<b>106,817</b>	<b>68,926</b>	<b>(2,009)</b>	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>	<b>0</b>	<b>153,249</b>

<b>HERITAGE GREENS COMMUNITY DEVELOPMENT DISTRICT</b>
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**Cash and Investment Report**

January 31, 2019

<u>Account Name</u>	<u>Bank Name</u>	<u>Yield</u>	<u>Balance</u>
<u>General Fund</u>			
Checking - Operating Fund (1832)	Iberia	0.85%	73,827
Money Market Account (1840)	Iberia	1.26%	<u>331,344</u>
		<b>TOTAL</b>	<b><u>\$ 405,171</u></b>

<b>HERITAGE GREENS</b>
<b>COMMUNITY DEVELOPMENT DISTRICT</b>

Non-Ad Valorem Special Assessments  
 (Collier County Tax Collector - Monthly Collection Distributions)  
 Fiscal Year Ending September 30, 2019

**GROSS ASSESSMENTS LEVIED** \$ 242,905  
100.00%

Distribution	Gross Amount Received	Discount/ (Penalties)	Collection Cost	Net Amount Received	ALLOCATION
					General Fund
October	-	-	-	-	-
November	1,814	(95)	(34)	1,685	1,814
	17,054	(682)	(327)	16,044	17,054
	100,443	-	(2,009)	98,434	100,443
December	65,912	(2,637)	(1,266)	62,009	65,912
	22,702	(879)	(436)	21,386	22,702
January	11,882	(343)	(231)	11,308	11,882
February					
March					
April					
May					
June					
July					
August					
September					
<b>TOTAL</b>	<b>219,807</b>	<b>(4,636)</b>	<b>(4,303)</b>	<b>210,867</b>	<b>219,807</b>
<b>BALANCE REMAINING</b>					<b>\$ 23,098</b>

<b>TOTAL ASSESSMENTS</b>	<b>\$ 242,905</b>	<b>PERCENT COLLECTED</b>	<b>90.49%</b>
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**Heritage Greens Community Development District  
Reconciliation - Iberia Bank 1832 OP**

Run: 2/11/2019 @ 6:07 AM

Page: 1

Closing Balance from Previous Statement.....	12/31/2018	78,806.98
4 Deposits and Other Additions Totaling.....		11,853.28
17 Checks and Other Withdrawals Totaling.....		16,882.82
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	1/31/2019	50.37
Closing Balance for this Statement.....	1/31/2019	73,827.81
Difference.....		0.00

Cash Balance from General Ledger.....	1/31/2019	73,408.40
Open Activity from Bank Register.....		(419.41)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		73,827.81

Date	Reference	Deposit Description	Amount
✓ 1/08/2019	DEP	Branch Deposit	10.00
✓ 1/17/2019	DEP	Direct Deposit - Tax Collector	84.91
✓ 1/25/2019	DEP	Direct Deposit - Tax Collector	11,308.37
✓ 1/28/2019	DEP	Branch Deposit	450.00
		<b>Total Deposits:</b>	<b>11,853.28</b>

Date	Check	To	Check Description	Amount
✓ 11/15/2018	0010049	Naples Daily News	Required Notice of Rescheduled BOS Meeting	220.50
✓ 12/14/2018	0010061	Napier Enterprises, Inc.	Monthly Maintenance, quarterly diving per pump	200.00
✓ 12/20/2018	0010067	D&G Sealcoating and Stripping, Inc.	Pavement Markings Installed	3,925.00
✓ 12/20/2018	0010068	Napier Enterprises, Inc.	2nd Quarter Diving and Maintenance	200.00
1/03/2019	0010070	Napier Enterprises, Inc.	Monthly Maintenance & Quarterly Diving Per Pump	200.00
✓ 1/03/2019	0010071	New IQ	Preventative Gate Maintenance	226.00
✓ 1/03/2019	EFT	Surepayroll	Payroll Processing Fees	37.99
✓ 1/04/2019	0010072	Dale Meszaros	DEC 2018 - BOS Meeting Payment	184.70
✓ 1/07/2019	0010073	Premier District Management	District Management Services - JAN 2019	4,385.96
✓ 1/07/2019	EFT	Surepayroll	Payroll Processing Fees	31.80
✓ 1/08/2019	0010074	New IQ	Preventative Maintenance	40.00
✓ 1/08/2019	0010075	Sterling National Bank	January Security	4,396.87
✓ 1/08/2019	EFT	FPL	Electricity DEC 2018	1,127.36
1/09/2019	EFT	Surepayroll	BOS Meeting DEC 2018 - Payroll Taxes	31.80
✓ 1/09/2019	EFT	Collier County Utilities	Water & Sewer (guardhouse)	64.54
1/18/2019	0010076	Comcast	1/7-2/6 Service	147.85
✓ 1/18/2019	0010077	Genesta Service Group, Inc.	December Janitorial	174.00
✓ 1/18/2019	0010078	New IQ	Invoices 21438, 21439	1,430.00
1/18/2019	0010079	Dorothy Thompson	Reimbursement for Light Bulb Purchase	39.76
✓ 1/22/2019	EFT	Surepayroll	Employment Taxes	21.60
✓ 1/23/2019	EFT	Surepayroll	BOS JAN 2019 Meeting Compensation (Wages & Taxes)	216.50
2/07/2019	0010080	Aquatic Weed Control, Inc.	Semi-annual Wetland Maintenance	880.00
2/07/2019	0010081	Coleman, Yovanovich & Koester, PA	Legal Services - DEC 2018	162.50
2/07/2019	0010082	Dorothy Thompson	Reimbursement for Signs Purchase	126.55
2/07/2019	0010083	Genesta Service Group, Inc.	January Janitorial Services	174.00
2/07/2019	0010084	New IQ	Preventative Maintenance Replacement of MAT Batteries & Left Exit MAT Operator	378.08
2/07/2019	0010085	Premier District Management	District Management Services - JAN 2019	4,109.61

### Heritage Greens Community Development District Reconciliation - Iberia Bank 1832 OP

Run: 2/11/2019 @ 6:07 AM

Page: 2

**Total Unmarked Checks: 6,250.15**

**Total Checks: 23,132.97**

Date	Reference	Adjustment Description	Amount
✓ 1/31/2019		Interest Earned	50.37

**Total Adjustments: 50.37**

**Heritage Greens Community Development District  
Reconciliation - Iberia Bank 1840 MM**

Run: 2/11/2019 @ 6:07 AM

Page: 1

Closing Balance from Previous Statement.....	12/31/2018	330,992.71
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	1/31/2019	351.40
Closing Balance for this Statement.....	1/31/2019	331,344.11
Difference.....		0.00

Cash Balance from General Ledger.....	1/31/2019	331,344.11
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		331,344.11

Date	Reference	Adjustment Description	Amount
✓ 1/31/2019		Interest Earned	351.40
<b>Total Adjustments:</b>			<b>351.40</b>

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## AGREEMENT FOR MANAGEMENT SERVICES

**THIS AGREEMENT FOR MANAGEMENT SERVICES** (this "Agreement"), is made and entered into on this 29<sup>th</sup> day of August, 2016, by and between the **HERITAGE GREENS COMMUNITY DEVELOPMENT DISTRICT** (the "DISTRICT"), and the professional management firm of **PREMIER DISTRICT MANAGEMENT, LLC**, a Florida limited liability company (the "MANAGER").

### WITNESSETH:

WHEREAS, the DISTRICT desires to retain the MANAGER to provide management, recording, assessment methodology, field management and accounting services for the DISTRICT, as required to meet the needs of the DISTRICT during the contract period; and

WHEREAS, the MANAGER desires to provide such services to the DISTRICT as described in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements expressed herein, and other good and valuable consideration, the parties hereby agree as follows:

1. The DISTRICT hereby engages the MANAGER to provide the services described in Exhibit A attached hereto and incorporated herein by this reference (collectively, the "Services")
2. The DISTRICT agrees to compensate the MANAGER by payment of the fees (collectively, the "Fees") set forth in the fee schedule attached hereto as Exhibit B and incorporated herein by this reference (the "Fee Schedule"). The Fees listed in the Fee Schedule are based upon the fiscal year of the DISTRICT. The Fees, except as otherwise provided on the Fee Schedule, shall be payable in equal monthly installments on the first day of each month. No Fees shall commence until the Commencement Date (as defined below). In the event the Commencement Date is other than the first day of the DISTRICT's fiscal year, the first year Fees shall be prorated over the balance of the



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DISTRICT's fiscal year remaining. The DISTRICT will consider price adjustments at the end of the fiscal year of the DISTRICT in effect upon the commencement of this Agreement and each succeeding twelve (12) month period thereafter to compensate for market conditions and the anticipated type and scope of the Services to be performed during the next twelve (12)-month period. Accordingly, the Fees and the Fee Schedule shall be deemed modified at the end of the fiscal year of the DISTRICT in effect upon the commencement of this Agreement and thereafter annually at the end of each succeeding fiscal year to the extent approved in the annual budget adopted by the Board of Supervisors of the DISTRICT (the "Board"). In no event shall the Fees exceed the amount of funds approved for the Services in the applicable budget adopted by the Board.

3. This Agreement shall become effective on October 1<sup>st</sup>, 2016 ("Commencement Date") and shall commence on the Commencement Date and continue until this Agreement is terminated pursuant to the terms of this Section 3. This Agreement may be terminated as follows:
- a) by the DISTRICT for "good cause", which shall include misfeasance, malfeasance, nonfeasance by the MANAGER, or failure of the MANAGER to perform the Services as required under this Agreement, if such misfeasance, malfeasance, nonfeasance or failure to perform the Services as required under this Agreement has not been corrected within fifteen (15) days after the DISTRICT has provided notice of same to the MANAGER.
  - b) upon the dissolution or court-declared invalidity of the DISTRICT; or
  - c) by either party, for any reason or no reason, by providing sixty (60) days prior written notice to the other party.

Upon the termination of this Agreement, the MANAGER agrees to take all reasonable and necessary actions to transfer to the DISTRICT, or to such other party as directed by the DISTRICT, all the books and records of the DISTRICT in the MANAGER's possession in an orderly fashion. The portion of the Fees and any other amounts due and owing to the MANAGER under this Agreement up to the effective date of the

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termination of this Agreement shall be due and payable immediately upon the termination of this Agreement.

4. The MANAGER shall devote such time as is reasonably necessary to perform the Services.
5. The MANAGER represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of the Services, as provided for in the standard set forth in Section 112.311, Florida Statutes. The MANAGER further represents that no person having any such interest shall be employed by the MANAGER to perform the Services or any portion thereof.
6. The MANAGER shall promptly notify the DISTRICT in writing of all potential conflicts of interest for any prospective business association, interest or other circumstance which may influence or appear to influence the MANAGER'S judgment or quality of the Services being provided hereunder. Such written notification shall identify the prospective business association, interest or circumstance, identify the nature of work that the MANAGER may undertake, if applicable, and request an opinion of the DISTRICT as to whether the association, interest or circumstance would, in the opinion of the DISTRICT, constitute a conflict of interest if entered into by the MANAGER. The DISTRICT agrees to notify the MANAGER of its opinion within thirty (30) days of receipt of any notification by the MANAGER pursuant to this Section 6. If, in the opinion of the DISTRICT, the prospective business association, interest or circumstance would not constitute a conflict of interest by the MANAGER, the DISTRICT shall so state in its opinion, and in such event (i) the association, interest, or circumstance shall not be deemed to be a conflict of interest with respect to the Services provided to the DISTRICT by the MANAGER under the terms of this Agreement, and (ii) the Manager shall be free to pursue such prospective business association, interest or circumstance. The MANAGER shall be free to perform services similar to the type of services offered to the DISTRICT as part of the Services hereunder, and any other services, for any other special purpose taxing district, developer, landowner or otherwise. Nothing in this Agreement shall be deemed to prevent the MANAGER from performing such services, or any other services, for any other special taxing district, developer, landowner or

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otherwise and the providing of such services shall not constitute a conflict of interest under this Agreement.

7. The MANAGER agrees that skilled and competent personnel shall perform all Services. The Manager also warrants and represents that all of its employees are treated equally during employment without regard to race, color, physical handicap, religion, sex, age or national origin.
8. The DISTRICT acknowledges that the MANAGER is not an attorney and may not render legal advice or opinions. Although the MANAGER may participate in the accumulation of information necessary for use in documents required by the DISTRICT in order to finalize any particular matters, such information shall be verified by the DISTRICT as to its correctness; provided, however, that the DISTRICT shall not be required to verify the correctness of any information originated by the MANAGER in connection with the Services.
9. This Agreement shall be governed by the laws of the State of Florida. Any and all legal action necessary to enforce this Agreement will be held in the county where the DISTRICT is located. No remedy herein conferred upon any party is intended to be exclusive of any other remedy and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof. The failure of either party to insist at any time upon the strict observance or performance of any of the provisions of this Agreement, shall not be construed as a waiver or relinquishment of the right to insist on the strict observance or performance of any or all of the other provisions of this Agreement. The failure of either party to exercise any right of remedy as provided in this Agreement, shall not impair any such right or remedy or be construed as a waiver or relinquishment of such right of remedy with respect to subsequent defaults. The provisions of this Section 9 shall survive the termination of this Agreement.
10. In any action brought forth by either party for the enforcement of the obligations of the other party, the prevailing party shall be entitled to recover from the non-prevailing party

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reasonable attorney's fees and all costs and expenses expended or incurred by the prevailing party in connection therewith including, without limitation, at all trial levels and appellate levels and in post-judgment proceedings. The provisions of this Section 10 shall survive the termination of this Agreement.

11. All notices required in this Agreement shall be sent by (i) certified mail, return receipt requested with postage prepaid, (ii) hand-delivery, (iii) email or (iv) overnight express carrier with next business day delivery guaranteed, addressed to the following addresses, or such other address as either party shall specify hereinafter in written notice to the other party:

If to the Manager: Premier District Management, LLC  
1922 Victoria Avenue, Suite B  
Fort Myers, Florida 33901  
[cteague@cddmanagement.com](mailto:cteague@cddmanagement.com)

If to the DISTRICT: Heritage Greens Community Development District  
Attn: Chairman  
2215 Heritage Greens Drive  
Naples, FL 34119

with a copy to: Counsel to the DISTRICT:  
Coleman, Yovanovich & Koester, P.A.  
Attn: Gregory L Urbancic, Esq.  
Northern Trust Bank Building  
4001 Tamiami Trail North, Suite 300  
Naples, FL 34103  
[gurbancic@cyklawfirm.com](mailto:gurbancic@cyklawfirm.com)

Any notice sent by certified mail be deemed received on the third (3<sup>rd</sup>) business day following the day the notice is provided to the U.S. Postal Service; when delivered to the party if hand-delivered; upon transmission if sent by email; or on the next business day following the day sent, if sent by overnight express courier with next business day delivery guaranteed.

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12. This Agreement contains the entire understanding and agreement between the parties concerning the subject matter hereof and supersedes all prior agreements, understandings, discussions, negotiations and undertakings, whether written or oral, between the parties, with respect thereto. This Agreement shall not be amended except by an instrument in writing signed by both parties hereto.
  13. Neither party to this Agreement will be liable to the other for any failure or delay in performing any of its obligations under or pursuant to this Agreement, other than the payment of money, if such failure or delay is due to any acts of God, governmental restrictions, regulations or controls.
  14. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
  15. The MANAGER shall not be liable for any acts or omissions of a nature that are outside the reasonable control of the MANAGER. Neither the MANAGER nor any its members, managers, managing members, officers, employees, agents or representatives shall be liable, responsible, or accountable in damages or otherwise to the DISTRICT for any acts or omission of the previous manager or the previous manager's affiliates. The MANAGER cannot provide financial or real estate feasibility forecasting related to the DISTRICT'S ability to repay its indebtedness such as bonds, bond anticipation notes, notes or any other forms of indebtedness. The success of the real estate venture(s) located within the DISTRICT is in no way guaranteed by the MANAGER. The MANAGER shall not be liable to the DISTRICT or otherwise for any loss or damage resulting from the loss or impairment of funds that have been deposited at the direction of the Board into a bank account owned by the DISTRICT or otherwise titled in the name of the DISTRICT (collectively, the "District Bank Accounts") due to the failure, insolvency or suspension of a financial institution, or any loss or impairment of funds due to the invalidity of any draft, check, document or other negotiable instrument payable to the DISTRICT which is delivered to the MANAGER and deposited into any of the District

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Bank Accounts. The terms of this Section 15 shall survive the termination of this Agreement.

16. In connection with its services to the DISTRICT, the MANAGER agrees to fully comply with the provisions of Section 119.0701, Florida Statutes pertaining to Florida's Public Records Law. Said compliance will include the MANAGER taking appropriate and necessary steps to comply with the provisions of Section 119.0701(2)(b), Florida Statutes including, without limitation, the following:
- a. The MANAGER shall keep and maintain public records required by the DISTRICT to perform the services hereunder.
  - b. Upon a request for public records received by the DISTRICT, the MANAGER shall provide the DISTRICT with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes or otherwise provided by law.
  - c. The MANAGER shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the agreement term and following completion of this Agreement if the MANAGER does not transfer the records to the DISTRICT.
  - d. Upon completion of this Agreement, the MANAGER shall transfer, at no cost, to the DISTRICT all public records in possession of the MANAGER consistent with Florida law. All records stored electronically by the MANAGER must be provided to the DISTRICT, upon request from the DISTRICT's custodian of public records, in a format that is compatible with the information technology systems of the DISTRICT.

Failure of the MANAGER to comply with Section 119.0701, Florida Statutes may subject the MANAGER to penalties under Section 119.10, Florida Statutes. Further, in the event the MANAGER fails to comply with this Section or Section 119.0701, Florida Statutes, the DISTRICT shall be entitled to any and all remedies at law or in equity. The following statement is required to be included in this Agreement pursuant to Section 119.0701(2), Florida Statutes:

**IF THE MANAGER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE MANAGER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT CALVIN TEAGUE C/O PREMIER DISTRICT MANAGEMENT, LLC, TELEPHONE: 239-690-7100, EMAIL: CTEAGUE@CDDMANAGEMENT.COM, AND MAILING ADDRESS; 1922 VICTORIA AVENUE, SUITE B, FORT MYERS, FLORIDA 33901, WITH A COPY TO COLEMAN, YOVANOVICH & KOESTER, P.A., ATTN: GREGORY L. URBANCIC, ESQ., EMAIL: GURBANCIC@CYKLAWFIRM.COM; AND MAILING ADDRESS: 4001 TAMiami TRAIL N., SUITE 300, NAPLES, FL 34103.**

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17. Nothing contained in this Agreement, nor any acts of the parties, shall be deemed or construed to create a partnership or joint venture between the MANAGER and the DISTRICT or to cause the MANAGER to be responsible in any way for the debts or obligations of the DISTRICT. The terms of this Section 17 shall survive the termination of this Agreement.
  
  18. This Agreement may be executed in counterparts, both of which, together, shall constitute one and the same agreement.
  
  19. THE MANAGER AND THE DISTRICT EACH HEREBY KNOWINGLY AND UNCONDITIONALLY WAIVE ANY AND ALL RIGHT TO DEMAND A JURY TRIAL IN ANY ACTION FOR THE INTERPRETATION OR ENFORCEMENT OF THIS AGREEMENT. THE TERMS OF THIS SECTION 19 SHALL SURVIVE THE TERMINATION OF THIS AGREEMENT.

[SIGNATURES APPEAR ON FOLLOWING PAGES]

IN WITNESS WHEREOF, the Board of the District has made and executed this Agreement on behalf of the DISTRICT and the MANAGER have each, respectively, by an authorized person or agent, hereunder set their hands and seals effective as of the date and year first above written.

**BOARD OF SUPERVISORS:**

Signed in the presence of:

**HERITAGE GREENS COMMUNITY  
DEVELOPMENT DISTRICT**

Witnesses:

Jennifer Miller

Print Name: Jennifer Miller

By: George F. Coombs

Print Name: George Coombs, Chairman

Mary A. Coombs

Print Name: MARY A. COOMBS

**MANAGER:**

**Premier District Management, LLC,**  
a Florida limited liability company

Jennifer Miller

Print Name: Jennifer Miller

By: Calvin Teague

Print Name: Calvin Teague, Manager

Mary A. Coombs

Print Name: MARY A. COOMBS



## Exhibit A

### Scope of Services

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Premier District Management will provide management services to the District as follows:

#### **DISTRICT MANAGEMENT/ADMINISTRATIVE SERVICES**

Premier will provide a District Manager and staff for managing the District in completing the following tasks and obligations of the District:

- Attend and conduct all regularly scheduled, special and emergency Board of Supervisors' meetings, continued meetings, hearings and workshops. Arrange for time and location and all other necessary logistics for such meetings, hearings, etc.
- Prepare agenda packages for transmittal to Board of Supervisors and staff seven days prior to Board of Supervisors' Meeting. Prepare meeting materials for other meetings, hearings, etc., as needed. Agenda packages shall be posted on the District' website in compliance with Florida law.
- Provide accurate minutes for all meetings and hearings.
- Ensure compliance with all statutes affecting the District.
- Provide a proposed budget for Board approval each fiscal year.
- Produce written notice to owners of public hearing on the budget and its related assessments.
- Properly notice all public meetings, in accordance with the appropriate Florida Statutes, including but not limited to, public hearings on assessments, the budget, establishment of rates, fees, or charges, rulemaking, uniform method of collection, and all other required notices of meetings, hearings and workshops.
- Respond to bond holder's requests for information.
- Implement and maintain a document management system to create and save documents, and provide for the archiving of district documents.
- Protect integrity of all public records in accordance with the requirements of State law. Respond to public records requests as required by law.
- Maintain "Record of Proceedings" for the district within the County or City, as applicable, which includes meeting minutes, agreements, resolutions and other records required by law.
- Assist in the negotiation of contracts, as directed by the Board of Supervisors.
- Advise the Board on the status of negotiations as well as contract provisions and their impacts on the district.
- Present recommendations on contract approval, rejection, amendment, renewal and cancellation. In advance of expiration of contracts, advise the Board as to need for renewal or additional procurement activities and implement same.
- Monitor certificates of insurance as needed per contracts.
- Provide an office location to handle and respond to written, phone or email inquiries from the public.
- Maintain the public assets of the District as expected by the Board of Supervisors.

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## ACCOUNTING & FINANCIAL SERVICES

### Accounting

- Establish Fund Accounting System in accordance with federal and state law, as well as GASB and the Rules of the Auditor General.
- Provide cash management services to obtain maximum earnings for district operations through investment of surplus funds to the State Board of Administration.
- Facilitate banking relations with the District's depository and trustee.
- Prepare all other financial reports as required by applicable law and accounting standards, and bond trust indenture requirements.
- Account for assets constructed by or donated to the district for maintenance.
- Prepare and publish notices of all budget hearings and workshops.
- Prepare year-end adjusting journal entries in preparation for annual audit by independent Certified Public Accounting firm.
- Prepare all budget amendments on an ongoing basis.
- Assist in process to retain an auditor and cooperate and assist in the performance of the audit by the independent auditor.

### Assessments

- Provide payoff information and pre-payment amounts as requested by property owners.
- Prepare annual assessment roll for collection of debt service and operations and maintenance assessments.
- Update roll to reflect per unit and per parcel assessments based on adopted fiscal year budgets.
- Submit final assessment roll to County Property Appraiser or Tax Collector.
- Prepare true-up calculations and invoice property owners for payment.
- Issue estoppel letters as needed for property transfers.

### Accounts Payable & Receivable

- Administer the processing, review and approval, and payment of all invoices and purchase orders.
- Ensure timely payment vendor invoices and purchase orders.
- Maintain checking accounts with qualified public depository.
- Reconciliation to reported bank statements for all accounts and funds.

### Capital Program Administration

- Maintain proper capital fund and project fund accounting procedures and records.
- Oversee and implement bond issue related compliance.
- Provide Asset Tracking for improvements to be transferred and their value for removal from District's Schedule of Property Ownership.

- 
- Provide for appropriate bid and or proposal / qualification processes for Capital Project Construction.

#### Purchasing

- Assist in selection of vendors as needed for services, goods, supplies, materials.
- Obtain pricing proposals as needed and in accordance with district rules and state law.
- Prepare RFPs for services as needed.
- Prepare and process requisitions for capital expenses, in coordination with District Engineer.

#### Investment Services

- Recommend investment policies and procedures pursuant policies approved by the Board of Supervisors and State law.

#### Risk Management

- Prepare and follow risk management policies and procedures.
- Recommend and advise Board, in consultation with the District Engineer, the appropriate amount and type of insurance needed for the protection of District assets.
- Process and assist in the investigation of insurance claims.
- Maintain and monitor Certificates of Insurance for all service and contract vendors.

#### Field Management Services

- Maintain resident information entered in entrance gate control system.
- Oversee/coordinate any complaint response to concerns from residents or community leaders.
- Assist in the preparation of bid packages for required work in the District.
- Customer relations, working with staff will respond to any community complaints or requests for service from residents and Supervisors.
- Prepare an Annual Public Facilities Report for the community to identify maintenance and capital needs of the District.

#### Technology Services

- Establish and maintain official District website in accordance with Florida law.
- Post all notices and documents on the District website as required by Florida law.

## Exhibit B Pricing Schedule

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Premier District Management to provide management services to the District for a total **annual fee of \$47,879**, excluding any reimbursable expenses. The fee is to be as follows with the understanding that if there are any changes in the scope of services then the individual charges will be adjusted accordingly. Services costs to be as follows:

- All fees to be consistent as reflected until October 1, 2017 when the Board will consider a C.P.I. adjustment in the Agreement during the preparation of the FY 2018 Budget.
- All services as identified in the scope of services (Exhibit A) for District Management and Financial Management services for \$40,401.
- Annual preparation of tax roll and related Assessment Services for \$5,628.
- Web design and hosting, \$650 for web site design and hosting.
- Entrance gate database maintenance for \$1,200.

### **Additional Expenses:**

- Any special tasks exceeding 100 pages will be billed at cost at \$0.35/color copy and \$0.07/black and white copy. Any binders, covers or other supplies needed will be billed at cost.
- Postage, Fed ex, UPS or other similar costs for the District at cost.
- Special costs for certified mail, overnight deliveries, etc. to be billed at cost.
- Financial Advisory services including preparation of Assessment Methodology reports for issuance of bonds at \$25,000 per issuance.
- Financial Advisory services for refunding issues including assessment methodology report ranging from \$5,000 to \$15,000 depending upon difficulty in preparation.
- Adjustments to Assessment Methodology report \$5,000. This will include any short term borrowing, or renegotiation of any existing debt.
- The fee for service is based upon 14 meetings of the Board annually. If this number of meetings is exceeded then the District will be billed at \$250 per hour which covers staff time, travel expense and other related expenses incurred by Premier for additional meetings. The minimum charge will be one hour and billed in increments of 30 minutes rounded up.